

**Village of Weston, Wisconsin**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

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**Monday, April 18, 2016, at 6:00 p.m.**

**A. Opening of Session.**

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.  
Roll call indicated 7 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks, Fire Chief Savage, Committee members Porlier, and staff member Lenhard were also in attendance. There were 3 other audience members present.

4. Request for silencing of cellphones and other electronic devices.  
Ermeling requested for the silencing of cellphones.

5. Acknowledgement of Visitors.  
No comments.

**B. Correspondence and comments from the public.**  
Ermeling asked for comments. There were none.

**C. Presentations**  
**Recognition of Sharon Jaeger.**  
Guild and Ermeling recognized Sharon Jaeger for her service to the Village and presented her with an award.

**Recognition of Karen Schmutzler.**  
Guild and Ermeling recognized Karen Schmutzler for her service to the Village and presented her with an award.

**D. Consent Business Items**

6. Approve Ordinance No. 16-003 to amend Section 94.3.02 of the Zoning Ordinance entitled "Treatment of Allowable Uses by Zoning District".
7. Approve Ordinance No. 16-004 to amend Section 94.4.02(4)7 of the Zoning Ordinance entitled "Residential Land Use Types – Manufactured Home Community – Performance Standards.
8. Approve Ordinance No. 16-005 to amend Section 94.6.03(4), Figure 6.03 of the Zoning Ordinance entitled "Conditional (C), Prohibited (R), and Permitted (P) Uses in WHP Overlay Districts".
9. Approve Ordinance No. 16-006 to amend Section 94.13.08 of the Zoning Ordinance entitled "One-Time Event Signs".

10. Approve Ordinance No. 16-007 to amend Section 94.16.02(4) of the Zoning Ordinance entitled “Zoning Administrator Review and Recommendations”, Section 94.16.02(5) of the Zoning Ordinance entitled “Notice of Public Hearing”, Section 94.16.03(4) of the Zoning Ordinance entitled “Zoning Administrator Review and Recommendations”, Section 94.16.03(5) of the Zoning Ordinance entitled “Notice of Public Hearing” and amending Section 94.16.03(7) entitled “Review Criteria for Amendments to the Official Zoning Map”.
11. Approve Ordinance No. 16-008 to amend Section 94.16.06(2), (3) and (4) of the Zoning Ordinance relating to the Conditional Use Permit Approval Process.
12. Approve Ordinance No. 16-009 to amend Section 94.16.11(4) and (5) of the Zoning Ordinance relating to Variance Procedures.
13. Approve Ordinance No. 16-010 to amend Section 94.16.13(4) of the Zoning Ordinance relating to Concurring Vote and Decision of an Appeal of a Zoning Interpretation.
14. Approve Ordinance No. 16-011 to amend Section 94.16.15(2) of the Zoning Ordinance relating to Zoning Administrator Duties.
15. Approve Ordinance No. 16-012 to amend Section 94.3.03(13) of the Zoning Ordinance entitled “Utility Connections to Principal Building for Human Habitation”.
16. Approve Ordinance No. 16-013 to amend Section 94.16.19(1) of the Zoning Ordinance Entitled “Violations”, and Section 94.16.19(3) of the Zoning Ordinance Entitled “Penalties”.
17. Approve Ordinance No. 16-014 to amend Figure 5.01 (1) of the Village Zoning Ordinance Entitled Rural, Open Space and Residential District Lot Dimension and Intensity Standards.
18. Approve Ordinance No. 16-015 to amend Section 94.5.08(1)(b) and (d) of the Zoning Ordinance Relating to Calculating Maximum Permitted Density in the AR District.
19. Approve Ordinance No. 16-016 to Amend Section 94.16.09(4) of the Zoning Ordinance Relating to Site Plan Procedures Application Contents.
20. Approve Ordinance No. 16-021 to create Section 94.4.10(13) of the Zoning Ordinance Entitled “Temporary Sales by Mobile Food Vendors” and adding This New Temporary Land Use to the Temporary Land Use Category within the charts displayed in Figures 3.04 And 3.05 of the Village Zoning Ordinance and amend Section 94.17.04 Definitions of the Zoning Code to create Definitions Related to This New Use.
21. Approve Ordinance No. 16-022 Adopting the 2016 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston.
22. Approve Ordinance No. 16-023 to Repeal Chapter 18 of the Code of Ordinances of the Village of Weston Entitled Businesses and Amending and Recreating the Same.
23. Approve Ordinance No. 16-024 to amend Village of Weston Code of Ordinances Chapter 86 Utilities, Article III Wells and Renumbering Article IV Sewerage Utility.
24. Approve Resolution 2016-006 - Fee Schedule Revision.
25. Approve the appointment of Director Higgins to Marathon County Uniform Addressing Municipal Advisory Group (MAG).
26. Acknowledge and place on file the 2015 Green Tier Legacy Communities Annual Report and Sustainability Strategies Scoresheet.
27. Approve the Aquatic Center Emergency Action Plan.  
Action on this item taken below.
28. Approve the Aquatic Center Flexible Wage Scale.
29. Award the replacement of the Ross Avenue and Mesker/Coleen lift stations to Haas Sons, Inc. in the amount of \$487,132.
30. Approve payment of expenditures – Voucher #43228 – 43299.
31. Approve Operator Licenses.
32. Disallow Claims for damage at 1710 and 1720 Highland Avenue as recommended by Statewide Services.
33. Approve a contract amendment with JSD Professional Services for a traffic impact analysis in the amount of \$6,500 for the STH 29/CTH X interchange and the CTH X/Camp Phillips Road corridor.

**34. Approve Board of Trustees Minutes from March 21, 2016 and April 4, 2016.**

*Motion by Schuster, second by Schmutzler to approve Consent Items D6 to D26 and D27 to D34.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

**35. Items Removed from Consent (if any).**

**D27 - Approve the Aquatic Center Emergency Action Plan.**

White indicated the Aquatic Center Action Plan was not attached. He asked for it to be deferred to the next meeting

*Motion by White, second by Ziegler to defer to the next meeting.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

**E. Reports from Committees, including draft meeting minutes (if any).**

**36. Community Life, and Public Safety (per Schuster/Hodell).**

**37. Community Development Authority (per Berger/Guild).**

**38. Finance (Per Berger/Jacobs).**

**39. Parks and Recreation (per Ostrowski/Osterbrink).**

**40. Personnel (Per Ziegler/Weinkauf).**

**41. Plan Commission (Per White/Higgins).**

**42. Property & Infrastructure (Per Ziegler/Donner).**

**43. Zoning Board of Appeals (Per Higgins).**

*Motion by Schuster second by Ostrowski to acknowledge items E36, E41 and E42.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES

**F. Reports from Departments**

**44. Clerk.**

Weinkauf asked if there were any questions. There were none.

**45. Fire & EMS.**

Savage reported that Safer's ISO score was lowered from a 4 to a 3.

**46. Finance.**

Jacobs reported staff is currently working on the year-end audit.

**47. Parks & Recreation.**

Osterbrink said the new Park's Department staff member began today. He also reported that trees were recently planted on the Ross avenue round-about and new landscaping was done at the canoe/kayak launch area.

**48. Planning & Development.**

Higgins reported the proposed subdivision ordinance will go before several committees for review. A public hearing for the ordinance will be held in May.

**49. Police.**

Sparks gave an update on a recent sexual assault case.

**50. Public Works & Utilities.**

Donner reported the weight limits will come off tomorrow. The spring pick-up is scheduled to begin May 2<sup>nd</sup>. The streets employees are assisting the park department with work. Excavation training will be held this Friday for the Services Department.

**51. Technology Services.**

Crowe reported the media server at the Aquatic Center has been replaced.

**52. Village Relations.**

Hodell reported the Farmers Market will be open on May 7<sup>th</sup>. The village wide rummage sale will be held the same weekend.

**53. Department Directors may be dismissed following reports.**

**G. Regular New Business**

**54. Deny the Operator Licenses for Jesse Bartnik and Gail Racino.**

*Motion by White, second by Berger to deny the Operator licenses.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

**55. First Amendment to Charter of SAFER**

Ermeling asked the Board members if they had any concerns on the attached Charter for SAFER. She also asked to have the village attorney review. Guild said he would forward to the attorney.

**H. Report from the Administrator.**

Guild thanked staff for getting some projects done while he was gone. This week he will be in Milwaukee for the International Council of Shopping Centers event. The Wausau Region Chamber of Commerce Business Expo will be held this Thursday. He gave an update on the SE Quadrant project. He also said he would like to seek

residents that may be interested in being involved with village government. The ribbon cutting for the canoe/kayak launch will be held in June. The Prohaska tree farm ribbon cutting will be held in July.

**I. Remarks from Trustees (No Board action will be taken for this agenda item).**

Schmutzler expressed her appreciation for receiving an award. She feels things are running smoothly and enjoys watching the community grow.

**J. Remarks from the President (No Board actions will be taken for this agenda item).**

Ermeling thanked Schmutzler for filling the Trustee vacancy.

**K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

No comments.

**L. Set next regular meeting date for Mon, May 2, 2016.**

- SE Quadrant Open House on Monday, May 9<sup>th</sup>, 2016.

**M. Adjourn.**

*Motion by Ziegler, second by Schmutzler to adjourn the meeting at 6:44 p.m.*

**Yes Vote: 7**

**No Votes: 0**

**Abstain: 0**

**Not Voting: 0**

**Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

**Sherry Weinkauf, Clerk**